Did you complete the form as shown? The expenses for Larry, not his family are shown. His non-meal expenses were reduced by the \$450 reimbursement, and his meal expenses were multiplied by 70%.

## **Employee Business Expenses**

► See separate instructions.

Attachment

Occupation in which you incurred expenses

Department of the Treasury Internal Revenue Service (99)

Your name

► Attach to Form 1040.

Sequence No. 54

Social security number

OMB No. 1545-0139

			: :
Par	t I Employee Business Expenses and Reimbursements		
Step	o 1 Enter Your Expenses	Column A Other Than Meals and Entertainment	Column B  Meals and Entertainment
1	Vehicle expense from line 22 or line 29. (Rural mail carriers: See instructions.)	1	
2	Parking fees, tolls, and transportation, including train, bus, etc., that <b>did not</b> involve overnight travel or commuting to and from work	2	
3	Travel expense while away from home overnight, including lodging, airplane, car rental, etc. <b>Do not</b> include meals and entertainment.	3	
4	Business expenses not included on lines 1 through 3. <b>Do not</b> include meals and entertainment	4	
5	Meals and entertainment expenses (see instructions)	5	
6	<b>Total expenses.</b> In Column A, add lines 1 through 4 and enter the result. In Column B, enter the amount from line 5	6	
	Note: If you were not reimbursed for any expenses in Step 1, sk	kip line 7 and enter the amo	unt from line 6 on line 8.
Step	2 Enter Reimbursements Received From Your Employe	r for Expenses Listed in	Step 1
7	Enter reimbursements received from your employer that were <b>not</b> reported to you in box 1 of Form W-2. Include any reimbursements reported under code "L" in box 12 of your Form W-2 (see instructions)	7	
Step	3 Figure Expenses To Deduct on Schedule A (Form 104	0)	
8	Subtract line 7 from line 6. If zero or less, enter -0 However, if line 7 is greater than line 6 in Column A, report the excess as income on Form 1040, line 7	8	
	<b>Note:</b> If <b>both columns</b> of line 8 are zero, you cannot deduct employee business expenses. Stop here and attach Form 2106 to your return.		
9	In Column A, enter the amount from line 8. In Column B, multiply line 8 by 50% (.50). (Employees subject to Department of Transportation (DOT) hours of service limits: Multiply meal expenses incurred while away from home on business by 70% (.70) instead of 50%. For details, see instructions.)	9	
10	Add the amounts on line 9 of both columns and enter the total here <b>Schedule A (Form 1040), line 20.</b> (Reservists, qualified performing local government officials, and individuals with disabilities: See the in on where to enter the total.)	artists, fee-basis state or	10